



REGULAR MEETING OF COUNCIL
Held on Monday April 11, 2022
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor:

Councillors: M. Barber, D. Green, W. Elliott, S. Nodge,
and W. Oliver, B. Wright

With Regrets: D. Anderberg

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; M. Everts, Events, Marketing & Economic Development; A. Levair, Operations Manager; D. Desabrais Municipal Energy Project Lead; T. Walker, Municipal Energy Project Lead; A. Grose, Recreation Manager and L. Rideout, Director of Community Services

1. CALL TO ORDER

Deputy Mayor Barber called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

NODGE:

The Council for the Town of Pincher Creek agrees to move 11.3 Regional Airport Committee to 8.5 on the April 11, 2022 agenda.

CARRIED 22-131

BARBER:

The Council for the Town of Pincher Creek approves the April 11, 2022 agenda as amended.

CARRIED 22-132

4. DELEGATIONS

4.1 Greater Metro Junior Hockey League – Derek Prue & Jeff Kaupp

Derek Prue & Jeff Kaupp spoke to council about the Junior Hockey league. The league is expanding West and they would like to have a full-time hockey team in Pincher Creek.

4.2 Pincher Creek Food Centre – Anne Gover & Teresa Hlady

Anne Gover & Teresa Hlady spoke to council about the vision and mission of the food centre. They have seen a 58% increase in usage over the last 12 months.

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on March 28, 2022

GREEN:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on March 28, 2022 as presented.

CARRIED 22-133

5.2 Minutes of the Committee of the Whole held on April 6, 2022

OLIVER:

That Council for the Town of Pincher Creek approve the minutes of Committee of the Whole held on April 6, 2022 as presented.

CARRIED 22-134

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Chinook Arch – Robin Hepher

ELLIOTT:

That Council for the Town of Pincher Creek receive as information the March 28, 2022 presentation from Robin Hepher regarding the Chinook Arch Regional Library System.

CARRIED 22-135

6.2 2021 Audited Consolidated Financial Statements

NODGE:

That Council for the Town of Pincher Creek approve the 2021 Audited Consolidated Financial Statements and Auditor's Report and a copy of these Financial Statements be attached hereto and form part of the minutes; and that the Financial Information Return for the year ended December 31, 2021 be forwarded to Alberta Municipal Affairs; and that the Corporate Tax Return for the year ending December 31, 2021 be forwarded to Canada Revenue Agency; and that the Financial Statements be made available to the public through advertisement.

CARRIED 22-136

7. BYLAWS

7.1 2022 Property Tax Bylaw #1620-22

OLIVER:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1620-22, 2022 Property Tax Bylaw, first reading.

CARRIED 22-137

ELLIOTT:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1620-22, 2022 Property Tax Bylaw, second reading.

CARRIED 22-138

WRIGHT:

That Council for the Town of Pincher Creek unanimously agree to present Bylaw No. 1620-22, 2022 Property Tax Bylaw, for third reading.

CARRIED 22-139

GREEN:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1620-22, 2022 Property Tax Bylaw, third and final reading and that a copy of which be attached hereto and form part of the minutes.

CARRIED 22-140

8. NEW BUSINESS

8.1 MAMP Grant Application Support

ELLIOTT:

That Council for the Town of Pincher Creek direct Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Sewer Condition Assessment Program.

Further, that Council for the Town of Pincher Creek commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: CCTV Inspection of 10km of Sanitary Sewer Mains, Engineering Analysis and Condition Ratings, and Draft Asset Management Plan.

Further, that Council for the Town of Pincher Creek commits \$50,000 from its budget toward the costs of this initiative.

CARRIED 22-141

A. Levair left the meeting at 6:58 pm

8.2 Electric Vehicle Charging Infrastructure

NODGE:

That Council for the Town of Pincher Creek Provide Municipal Energy Project Lead (MEPL) with clearance to develop RFQ, obtain pricing, & apply for funding for Level 2 charging stations at the Multipurpose Facility, CRC Golf Course, and/or PW Shop.

CARRIED 22-142

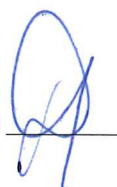
8.3 2022 Operating and Capital Budget Adjustments

GREEN:

That Council for the Town of Pincher Creek agree to maintain the Pincher Creek Emergency Services Commission reserve funding in the 2022 budget in the amount of \$114,437 and to allocate the funds to a dedicated reserve for Pincher Creek Emergency Services Commission capital expenses.

CARRIED 22-143

D. Desabrais & T. Walker left the meeting at 7:34 pm



**8.4 Alberta Advantage Immigration Project - Rural Renewal Stream
Community Designation**

NODGE:

That Council for the Town of Pincher Creek direct administration to apply for the Community Designation under the Alberta Advantage Immigration Project - Rural Renewal Stream and agree to provide a letter of support with the application.

CARRIED 22-144

8.5 Regional Airport Committee

OLIVER:

That Council for the Town of Pincher Creek receive the Regional Airport Committee Terms of Reference as presented and share the Terms of Reference with the other municipal airport partners.

CARRIED 22-145

GREEN:

That Council for the Town of Pincher Creek receive the Pincher Creek Airport Master Plan as information.

CARRIED 22-146

OLIVER:

That Council for the Town of Pincher Creek postpones approving the proposed governance model of Commission, Society or incorporated under the Alberta Companies Act, also known as a Part 9 Company until the terms of reference are finalized.

CARRIED 22-147

Deputy Mayor Barber called a recess at 8:12 pm

Deputy Mayor Barber called the meeting back to order at 8:22 pm

9. REPORTS

10. ADMINISTRATION

10.1 Council Information Distribution List

ELLIOTT:

That Council for the Town of Pincher Creek accepts the April 11, 2022 Council Information Distribution List as information.

CARRIED 22-148

11. CLOSED MEETING DISCUSSION

OLIVER:

That Council for the Town of Pincher Creek agree to move into a closed session of Council on Monday, April 11, 2022 at 8:23 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Recreation Marketing & Economic Development Officer, and Executive Assistant in attendance.

CARRIED 22-149

NODGE:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, April 11, 2022 at 8:59 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Recreation Marketing & Economic Development Officer, and Executive Assistant in attendance.

CARRIED 22-150

11.1 Request to Purchase Roll #0277700 & A Portion of Roll #0277600 - FOIP s 16 & 24

OLIVER:

That Council for the Town of Pincher Creek agree to the proposed request to purchase a portion of Plan 1728F Lot 74 and a portion of Lot 73 subject to the subdivision and lot consolidation and that the costs associated with the land transfer, subdivision and lot consolidation be borne by the purchaser.

CARRIED 22-151

11.2 Offer to Purchase Roll # 0170400 - FOIP s 16 & 24

GREEN:

That Council for the Town of Pincher Creek accepts offer to purchase in the amount of \$100,000 (Plus GST) for Plan 460B Lot 103 and Plan 552LK Lot 102; 659 Main Street subject to advertisement in accordance with section 70 of the Municipal Government Act and direct administration to provide instruction to North & Company Law Office to act on the Town's behalf regarding the real estate transaction and that all cost associated be borne by the purchaser, with Clauses 5,7 and 17 included, 2(a) to be amended to 12 months and 2(b) to 3 yrs. for completion.

Part A #2 shall be fully reinstated

2a) The purchaser shall obtain a development permit and a building permit from the vendor within 12 months from the date of the agreement.

2b) The purchaser shall commence to erect upon said property within 12 months from the date of the agreement and shall be completed within 3 years from the date of this agreement.

CARRIED 22-152

NODGE:

That Council for the Town of Pincher Creek have purchaser agree to the terms in Purchaser's Contract submission Schedule A; (A(1)) amended to 12 months.

CARRIED 22-153

12. NOTICE OF MOTION

13. ADJOURNMENT
ELLIOTT:

That this meeting of Council on April 11, 2022 be hereby adjourned at 9:07 pm.

CARRIED 22-154

*Regular Council Meeting
April 11, 2022*

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 25th DAY OF APRIL 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY APRIL 25, 2022 AT
6:00 P.M.**



**TOWN OF PINCHER CREEK
2022 Property Tax Bylaw # 1620-22**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF PINCHER CREEK FOR THE 2022 TAXATION YEAR

WHEREAS, the Town of Pincher Creek has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the Council meeting held on December 13, 2021 and April 11, 2022;

WHEREAS, the estimated municipal revenues from all sources other than property taxation total **5,194,372** and:

WHEREAS, the estimated municipal expenses (excluding non-cash items) set out in the annual budget for the Town of Pincher Creek for 2021 total **9,677,179**; and the balance of **4,482,807** is to be raised by general municipal property taxation

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is **197,347** and;

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is **NIL** and;

WHEREAS, the estimated amount required from future financial plans to be raised by municipal taxation is **1,549,497** and

WHEREAS, the estimated amount transferred from reserves is **1,282,732** and

THEREFORE the total amount to be raised by general municipal taxation is **4,946,919** and

WHEREAS, the requisitions are:

Alberta School Foundation Fund

- Residential & Farmland	683,138
- Non-residential	387,714

Holy Spirit RCSR 4

- Residential & Farmland	235,648
- Non Residential	42,468

Pincher Creek Foundation – Crestview Lodge	110,820
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Designated Industrial Properties	460
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**TOWN OF PINCHER CREEK
2022 Property Tax Bylaw # 1620-22**

WHEREAS, the Council of the Town of Pincher Creek is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Status of Alberta; 2000, and

WHEREAS, the assessed value of all property in the Town of Pincher Creek as shown on the assessment roll is:

Residential and Farmland	338,110,870
Non-Residential	<u>118,744,300</u>
 Total Assessment	 <u>456,855,170</u>

NOW THEREFORE, under the authority of the *Municipal Government Act*, the Council of the Town of Pincher Creek, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Pincher Creek:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
General Municipal			
Residential & Farmland	3,427,836	338,110,870	0.0101382
Non-residential	<u>1,519,084</u>	<u>118,744,300</u>	0.0127929
Total	<u>4,946,920</u>	<u>456,855,170</u>	
 ASFF (Residential & Farmland)	 684,296	 251,625,554	 0.0027195
ASFF (Non-Residential)	<u>385,679</u>	<u>103,183,400</u>	0.0037378
Totals	<u>1,069,975</u>	<u>354,808,954</u>	
 Holy Spirit RCSR 4			
Residential & Farmland	234,476	86,220,316	0.0027195
Non Residential	<u>44,504</u>	<u>11,906,390</u>	0.0037378
Totals	<u>278,980</u>	<u>98,126,706</u>	
 Pincher Creek Foundation	 <u>110,831</u>	 <u>453,112,240</u>	 0.0002446
 Designated Industrial Properties	 <u>460</u>	 <u>6,007,640</u>	 0.0000766
Grand Totals	<u>6,407,166</u>		

**TOWN OF PINCHER CREEK
2022 Property Tax Bylaw # 1620-22**

2. This Bylaw comes into full force and effect upon the date of third and final reading.

READ A FIRST TIME this 11th day of April, 2022

MAYOR, Don Anderberg

CAO, Laurie Wilgosh

READ A SECOND TIME this 11th day of April, 2022

MAYOR, Don Anderberg

CAO, Laurie Wilgosh

GIVEN UNANIMOUS CONSENT TO GO TO THIRD READING this 11th day of April, 2022

MAYOR, Don Anderberg

CAO, Laurie Wilgosh

READ A THIRD TIME and finally passed this 11th day of April, 2022

MAYOR, Don Anderberg

CAO, Laurie Wilgosh